



WHAT IS KEYSTONE?



K.W.P.

Keystone Wolfpack



Keystone

About Us

Keystone is designed to teach teens the value of good citizenship and community service.

The purpose of Keystone is to create and maintain high standards of character, citizenship, health, and education in order for teens to grow into responsible, productive adults.

4 CORE AREAS

COMMUNITY SERVICE

Keystoners are taught the value of being a contributing citizen, and are allowed to experience the satisfaction and benefits derived from helping others while serving their Club and community. Service opportunities in the Club show youth that they have the power to act on these impulses to build a better world.

ACADEMIC SUCCESS

Keystoners are taught the value and importance of graduating on time. Boys and Girls Clubs promote learning and set a high value on education with a vision for ensuring that Club members who graduated from high school are ready for college, a trade school, the military or employment.

CAREER PREPARATION

Keystoners are exposed to different careers and given the chance to receive an in-depth understanding of the education required for specific careers. They are encouraged to explore various vocational recourse,colleges and job fairs that will equip them with the necessary knowledge to make informed career choices

TEEN OUTREACH

Keystone Club around the Nation are responsible for helping to drive teen engagement and recruitment efforts into their clubs. Keystone members actively participate in recruiting other teens to join the program by hosting events and community outreach programs.

OUR KEYSTONE

New Member

To be eligible for prospect a member must complete the following:

- 40 hours of community service done in the clubhouse (Lodi).
- Attend 5 General Body Meetings
- These hours must be completed within a 3-month period.
- Must fill out and pay Club membership dues.

Prospect

Once a member has achieved Prospect Status you are granted the following privileges

- Work the snack stand
- Van privileges (only to be dropped off after late-night meetings and events)

Once a member has achieved Prospect Status they must do the following in order to be eligible for Wolf Pack Status.

- 40 additional hours of community service in the clubhouse (Lodi).
- 40 hours of assisting in the snack stand and helping with pocketbook bingos.
- Must continue to attend General body meetings.

Wolfpack

Once you have achieved Wolf Pack membership status you are granted the following privileges

- Voting power at General Body meetings
- Work the snack stand
- Van privileges (dropped off after late-night meetings, and events)
- Eligible for Conference
- First Consideration for Trips/ Special events

Once you have achieved WolfPack membership you must do the following in order to maintain your status.

- Must participate in Youth of the Year
- Must work the snack stand
- Attend as many events as possible unless prevented by medical or family emergency.
- Attend as many General Body Meetings as possible unless prevented by medical or family emergency.
- Contribute to overall WolfPack community service hours for charter.

EXECUTIVE BOARD

President

- Oversee the total operations.
- Preside over meetings
- Serve as a non-voting member of all committees.
 - Except for voting members into committee positions
- Attend all Officer and General Body meetings
- Vote in matters as a tie-breaker
- Responsible for the upkeep of all social media accounts
- Responsible for the completion of all charter requirements

Vice President

- Report directly to the President.
- Assist in the total operation of the organization as directed by the President.
- Generate all agenda items and report them to the President.
- Preside in the absence of the President.
- Be the point person for the Recruitment Committee Chairperson
- Responsible for the completion of all charter requirements

Secretary

- Report directly to the President.
- Oversee the administration of the club's point system
- Oversee the execution of all events and projects
- Keep records of all Prospects and Wolfpack community service hours and work hours
- Keep a record of minutes from meetings and file copies to the keystone drive
- Coordinate information to and from the Executive Board to relevant parties
- Communicate all meeting times and locations to relevant parties
- Responsible for the completion of all charter requirements
- Be the point person for the Project Planning Committee Chairperson
- Preside in the absence of the President, Vice President, and Treasurer

Treasurer

- Report directly to the President.
- Oversee general fund management and be responsible for budgetary expenditure.
- Oversee snack stand.
- responsible for budgeting, shopping, coordinating work schedules, and cleaning of the snack stand.
- Be the point person for the Fundraising Committee Chairperson
- Preside in the absence of the President and Vice President.
- Responsible for completion of all charter requirements

COMMITTEE BOARD

Project Planning ChairPerson

- Are responsible for overseeing all events
- Are responsible for all Charter Projects
- Required to meet at least once every two calendar weeks.
- Must have all Charter Projects done by the end of the Charter Year

Recruitment ChairPerson

- Must have at least 3 Recruitment events per Charter Year.
- Are responsible for Zoom meet and greets as well as in-person recruitment events.
- Required to meet at least once every two calendar weeks
- All Recruitment events must be done by the end of the Charter Year.

Fundraising ChairPerson

- Required to meet at least once every two calendar weeks
- Must have at least 3 Fundraising events per Charter Year.
- All Fundraising events must be done by the end of the Charter Year
- Are responsible for working with the Treasurer.

National Charter Recognition Levels

The Keystone program encourages all teens to improve their communities through volunteer service and civic participation. Keystone Clubs can apply for several different levels of recognition upon meeting criteria.

Once approved for the Basic level, they can then upgrade to Silver, Gold and Legacy levels and become eligible to attend the National Keystone Conference.

NATIONAL RECOGNITION

Boys and Girls Clubs of America

Chartered Keystone Clubs are affiliated with the National Keystone program, the supporting body of Keystoning. BGCA provides operation guidelines for Keystone Clubs and acts as the unifying force for all Keystone Clubs throughout the country.

Charter

- ALL Keystone Clubs must apply for a new charter EVERY YEAR. It does not roll over to the next year.
- *The National Keystone charter period runs from Sept. 1 - Aug. 31 each year.
- The charter process has four levels of Keystoning: Basic, Silver, Gold and Legacy.

Charter Benefits

- Keystone Poster
- Charter Recognition Certificate
- Access to Keystone Online Community
- Gain eligibility to attend National Keystone Conference
- National Accreditation



BASIC LEVEL

This is the entry-level category where Clubs meet basic requirements for participation, elect officers, and highlight their work in each of the key focus areas. All Keystone Clubs are required to charter at this level annually.

BASIC REQUIREMENTS

1. Must have a minimum of six to 15 members between the ages of 14 to 18.
2. Must have a minimum of one advisor, 23 years or older.
3. Must hold weekly meetings, have elected officers, and submit their charter applications.
4. Charter must be completed on the Keystone Online Community and be approved by BGCA.



SILVER LEVEL

Have met the Basic requirements and completed a minimum of 200 service hours completed, experiential activities in the four key focus areas created a Keystone National Project, and submitted two #WeOwnFriday events.

SILVER REQUIREMENTS

1. Must meet all Basic requirements.
2. Be a current chartered Keystone Club within the current annual charter period.
3. Submit Keystone Club plans for the upcoming year.
4. Complete a minimum of 200 service hours.
5. Keystone Club members must plan, implement and submit experiential projects and activities in Keystone's four focus areas: Academic Success, Career Preparation, Community Service, and Teen Outreach.
6. Submit a Keystone National Project report.
7. Keystone Club members have planned and implemented at least one #WeOwnFriday Teen Recruitment event.
8. Charter upgrade to Silver must be completed on the Keystone Online Community and be approved by BGCA



GOLD LEVEL

Have met Silver requirements and completed a minimum of 400 service hours, at least one or more of the National Service Initiatives, two #WeOwnFriday events and mentor Torch Club members.

GOLD REQUIREMENTS

1. Must meet all Silver requirements.
2. Complete a minimum 400 service hours.
3. Participate and submit a brief description on one or more of your service initiative events on the appropriate registration form.
4. Must serve as mentors to Torch Club members or kids in their community who are Torch Club age (10- to 13-years old).
5. Keystone Club members must have planned and
6. implemented at least two #WeOwnFriday Teen Recruitment
7. events.
8. Charter upgrade to Gold must be completed on the Keystone Online Community and be approved by BGCA.

LEGACY LEVEL

Have met Gold requirements and have been a Gold Charter for two consecutive years. They have also completed a minimum of 600 service hours, at least two legacy initiatives and three #WeOwnFriday events.

LEGACY REQUIREMENTS

1. Must meet Gold requirements.
2. Must be an approved Gold Level Keystone Club for two consecutive years.
3. Complete a minimum of 600 service hours
4. Demonstrate that they are Champions of Teens in their community.
5. Have a formal transition program in place to advance Torch Club members to the Keystone Club program.
6. Keystone Club members have planned and implemented at least three #WeOwnFriday Teen Recruitment events.
7. Charter upgrade to Legacy must be completed on the Keystone Online Community and be approved by BGCA.

Any questions?

Please contact

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